

**City of Berryville, Texas**  
**CITY COUNCIL WORKSHOP**  
**TUESDAY MARCH 4, 2025**  
**CITY HALL 23170 CR 4117, FRANKSTON, TX**  
**11:00 A.M.**

MINUTES

Call meeting to order and have a moment of silence and salute to the flag.

The Berryville City Council Workshop was called to order at 11:00 a.m. by Mayor Pro Tem Evans with a moment of silence and salute to the flag. Members present: Councilwoman Brenda Pulis, Councilman Dennis Selby, Councilman Clinton Lax and Councilman Gene Fagelson. Absent: Mayor Susan Morgan.

CITIZEN COMMENTS:

None.

1. Discuss and take action on Berryville Volunteer Fire Department.

- a. Review and approve Constitution and Bylaws
- b. Review and approve Code of Ethics to be signed by all BVFD members.
- c. Designate the new Fire Chief

Items to consider for completion of transition.

- i. All personnel will be required to submit an application to be considered for membership.
  - ii. All personnel will agree to background checks and Driver's License record review for Insurance and Liability purposes.
  - iii. Fire Chief will perform current assessment of the facility and inventory to determine readiness to respond to 911 calls from Dispatch.
  - iv. Fire Chief will develop a needs assessment to determine priorities on outfitting department to meet current standards and submit to the city council for consideration.
  - v. Discontinue personnel residing in the firehouse immediately. Must vacate by March 15<sup>th</sup>. During this time of transition, it should be noted that personnel will be entering and working within the firehouse to ensure their capabilities in supporting the current service area.
  - vi. Consultation with City Attorney and Accountant for necessary matters.
- d. Notify appropriate entities of the changes in BVFD including:
- i. Henderson County Judge
  - ii. Henderson County Attorney.
  - iii. Henderson County PCT 4 Commissioner,
  - iv. Henderson County Fire Marshal
  - v. Update Berryville website to reflect new organization.
  - vi. President of the Fire Chiefs Association
  - vii. Previous Fire Chief Bill Johnston to assist with the transfer of materials and equipment to the proper location.
  - viii. File appropriate documents with Henderson County records for proper recording.

Councilman Selby informed Mayor Pro Tem Evans and other City Council members that he had spoken with different people to get a better understanding on how to clean up the situation with the Berryville Volunteer Fire department. Since the City owns and has control of the fire department, Councilman Selby recommended to the Council rules and guidelines to be put in place, he also recommended bringing Mr. James Ogg back as the New Berryville Fire Chief. Councilman Selby stated personnel residing in the firehouse must vacate by March 15<sup>th</sup> and during this time of transition other personnel will be entering and working within the firehouse to ensure their capabilities in supporting the current service area. Councilwoman Pulis made a motion to appoint James Ogg as the new VFD Fire Chief. Councilman Lax seconded the motion. Questions. None Vote. All were in favor. Councilman Selby stated he would inform the personnel at the firehouse.

2. Discuss Water Department and Current and Planned Activities
  - a. Well 6 Status and availability of coming online.
  - b. Well 7 Status and availability of for beginning Tank Maintenance

Councilman Selby stated well six (6) is ready to go back online. Councilman Lax stated Clifford Power has put a 60-day cancellation clause in their maintenance deal at well seven (7).

3. Update on SPI Assessment.

Councilman Selby informed everyone there had been a kick-off meeting with Mickey Cheavens and the water guys last week.

4. Update on RVS Billing audit and Trash rates.

Councilwoman Pulis informed everyone that she had been working with Amanda at LiveOak to make sure the city did not get over charged.

5. Update on RAP request from TXDOT.

Councilman Selby stated TxDOT has acknowledged receipt of our request for RAP, and they will get back with us.

6. Budget development for 2025-2026 Budget Year
  - a. Budget needs to be completed by June 1.
  - b. Available for citizen review until June 15<sup>th</sup>
  - c. Open Meeting for Citizen Feedback
  - d. Finalize Budget for Commencement July 1.

Councilman Selby stated the budget needs to be completed by June 1<sup>st</sup> and available for citizens review by June 15<sup>th</sup>.

7. Update on City Elections.

The City Secretary Informed Council that all candidates were unopposed and at the meeting on March 11<sup>th</sup> there would be a certificate of unopposed candidates presented along with an order of cancellation for May 3, 2025, election.

Adjourn. All item's discussed the meeting was adjourned.